



Michigan Festivals & Events Association

Online Auction Donation Form

April 12th - May 22nd, 2018

Donor/Contact Information:

Date: _____

Company/Donor Name: _____

Name: _____ Phone: _____

Address: _____ Fax: _____

City: _____ E-mail: _____

State: _____ Zip Code: _____

Item Name: Title when a user is browsing the catalog (i.e. Golf & Spa Package, Weekend for a Family of Four, Memorabilia, etc.)

Description: Please provide a detailed description (specifications, dimensions, manufacturer, use by date, shipping, added fees, etc.)

Special Notes: Please provide any special instructions, limitations, restrictions or key notes related to the item:

Estimated Value: _____

Website: _____

Photo: Please email a photo of your donated item and logo of your company to membership@mfea.org

Photo: of your donated item (.jpg or .gif at 300 pixels x 300 pixels)

Logo: of your company (.jpg or .gif at 300 pixels x 300 pixels)

Shipping:

Shipping Item to MFEA: Michigan Festivals & Events Association 1908 Pearl St. Chesaning, MI 48616

Shipping Item to Winner: Check here if it is more convenient to ship your auction item directly to the winning bidder.

*Shipping / Shipping Costs will be your responsibility and we will notify you of the winner after the auction.

Complete this form and return to below address, email or fax. For any questions please contact the MFEA office.

Name: _____ **Signature:** _____

THANK YOU FOR SUPPORTING THE MICHIGAN FESTIVALS AND EVENTS ASSOCIATION

For MFEA Office Use Only: Category: _____ Item #: _____